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## 1. Introduction

- 1.1 The World Croquet Federation (“WCF”) is responsible for the promotion of world championships (“Events”) for individuals (“Singles Events”) and teams (“Team Events”) to be held under its auspices and in accordance with its Regulations. It discharges that responsibility in respect of each such Event by licensing a WCF Member to act as the Event Host.
- 1.2 In order for a WCF Member to host an Event, it must make a formal proposal to do so which must be approved by the WCF Management Committee (“MC”). The proposal is referred to as an Event Bid and goes through three stages, namely an Outline Event Bid, a Proposed Event Bid and a Confirmed Event Bid. The form of the Proposed Event Bid approved by the MC becomes the Confirmed Event Bid which will form an annexe to a formal agreement (the “Event Agreement”) between the WCF and the Event Host.
- 1.3 Unless specifically agreed otherwise, compliance with the WCF Statutes and all other WCF Regulations governing WCF events is an implied term of the Event Agreement and any variation the Event Host seeks must be explicitly raised in the Proposed Event Bid and approved by the MC (see Sports Regulations Regulation 1.2).
- 1.4 The Event Regulations are provided to help WCF Members produce successful bids to host an Event. Appendix 1 sets out an indicative timetable which, ideally, should begin 36 months before the start of the Event. Appendix 2 sets out the details to be covered in a Proposed Event Bid. Appendix 3 sets out the standard form of the Event Agreement. Appendix 4 provides a table showing the relevance of various documents to the different audiences (Event Host, the organising committee and the Players) at various stages in the timetable of an Event. Appendices 5 and 6 provide a summary of the formats of the various Singles and Team Events.
- 1.5 The WCF has also produced a set of guidelines (*see “WCF Guidance to Bidders”*) to assist a WCF Member which is considering bidding to become an Event Host. These are based upon experience gained from the hosting of previous events. The guidelines do not form part of these Event Regulations but are intended to provide a checklist of matters to consider when hosting an event and suggest good practice worth considering when making detailed arrangements.

## 2. General

- 2.1 The Event Host will be responsible for the administration and running of the Event and for the welfare of the players and officials during the course of the Event.
- 2.2 The Event Host will be responsible for observing any legal requirements relevant to the Event and for obtaining any necessary insurance cover. The Event Host must ensure there is Public Liability insurance in place to cover claims from players, officials and third parties arising from the Event, including personal injury claims.



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- 2.3 The Event Host and the WCF will each do their utmost to arrange and run the Event according to the conditions set out in the Event Agreement. Should the Event not proceed as planned, both parties will bear their own liabilities arising and will make no claim against the other.
- 2.4 An Event Bid must relate to a specific event in the latest version of the rolling 10 Year Schedule of WCF Events as published by the MC from time to time. An Event Bid should clearly specify the Event to which it relates and comply with the time slot for the event as stipulated in the 10 Year Schedule. Outline details of each Singles and Team Event are set out in Appendices 5 and 6 respectively.
- 2.5 All Event Bids will be dealt with by the MC in accordance with the Bid Process described in paragraph 3 below.

### 3. The bid process

- 3.1 The MC will undertake a bid process every 1 to 2 years which looks 3 to 6 years ahead. The following bid process is iterative and intended to minimise the risk of a WCF Member investing effort in an unsuccessful bid. The process begins by the MC making a call for bids for one or more future Events to one or more WCF Members.
- 3.2 A Member considering bidding for an Event should “**express an interest**” to the WCF Secretary-General (“S-G”) in response to the call for bids – ideally no later than 36 months prior to the start of the Event.
- 3.3 The MC will review the interest received for a specific Event and identify a “**preferred bidder**” – ideally no later than 33 months prior to the start of the Event.
- 3.4 The preferred bidder should then send an **Outline Event Bid** to the S-G – ideally no later than 30 months prior to the start of the Event. This should include the following minimum information:
- 3.4.1 The title of the event the WCF Member wishes to host.
  - 3.4.2 The proposed dates of the event.
  - 3.4.3 The general location of the event.
  - 3.4.4 The number of courts available for the event.
  - 3.4.5 The maximum number of individual or team entries that can be accepted.
  - 3.4.6 Any special features.
- 3.5 After feedback on the Outline Event Bid from the MC, the Event Host must prepare a **Proposed Event Bid** in the form set out in Appendix 2 – ideally no later than 27 months prior to the start of the Event.
- 3.6 The Event Host and the MC will then discuss the Proposed Event Bid until agreement is reached. The MC will then approve the final form of the Proposed Event Bid as the **Confirmed Event Bid** – ideally no later than 24 months prior to the start of the Event.



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- 3.7 The Event Agreement will then be completed and signed by the Event Host and the WCF as soon as possible. The standard form of the Event Agreement is set out in Appendix 3. The Confirmed Event Bid will be attached as an annexe to the Event Agreement.
- 3.8 As soon as the Event Agreement has been signed, the event will be formally announced to WCF Members and on the WCF website together with details of venues and dates.
- 3.9 If the MC and the Event Host cannot agree on the contents of the Proposed Event Bid then either the MC or the preferred bidder may withdraw from the process and the MC will identify another Member as the preferred bidder for the Event.

#### **4. Licence fee**

No licence fees are presently charged by the WCF.

#### **5. Copyright and broadcasting rights**

- 6.1 Before the Event Host agrees to any arrangements regarding recording or broadcast of any matches the WCF shall be consulted. No matches shall be televised or broadcast by any means without the consent of the WCF.
- 6.2 The Event Host grants to the WCF a non-exclusive, royalty-free irrevocable licence to use all or any of the Event Host's marks or logos for the purposes of promoting the event.

#### **6. Post-event requirements**

The Event Host is required, within 30 days of event completion, to provide the WCF with a written report giving a full set of results of all parts of the competition, an overview of the organisation and success of the event, highlighting points for the future (both successes and failures), and any other information that would be of help to future Event Hosts and the WCF. The report shall also present the final statement of accounts showing the financial situation at event completion.

**End of WCF Event Regulations**



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## Revisions

Version 1 7 October 2005	Original
Version 2 14 November 2006	Update to include Contents page and reflect publication of WCF Sports Regulations - Version 3 plus expanded guidance for photographers.
Version 3 11 August 2007	Amendment to Regulation 22, Insurances, to make the requirement at the host's discretion, in place of a previous mandatory requirement.
Version 4 9 October 2012	Rewritten to simplify and focus only on mandatory aspects; much of the other material removed to "WCF Event Guidelines".
Version 4.1 7 November 2012	Ratified with addition of one item to Appendix 1 timeline.
Version 4.2 22 January 2013	Addition to 4.3.2 to give guidance regarding obstacles outside the lawn.
Version 4.3 15 May 2013	Addition to 2.2 and 2.3 to change indemnity terms, deletion of 4.11.2, and update to Appendix 2.
Version 4.4 1 December 2013	Amendment to 6 and Appendices 2 and 3 to reflect Financial Review of 2013.
Version 4.5 18 January 2015	Amendments to references to Sports Regulation provisions following the publication of Sports Regulations version 8.6.
Version 4.6 21 July 2015	General revision of wording without change of meaning, removal of Appendix 4 (consolation events) to Sports Regulations Appendix 8, addition of GC WTC events to Appendix 6.
Version 4.7 9 October 2015	Minor amendments to Appendices 5 and 6.



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## Appendix 1 – Event preparation timeline

The following timeline assumes that activity starts with a response to the WCF annual bidding cycle which looks three or more years ahead. It is appreciated that, in practice, activity may start sooner or later and proceed faster or slower. The key milestones in the final six months are of particular importance.

Months before event	Milestone	Owner
> 36	Notify MC of “expression of interest” in staging event	Host
33	Confirm “preferred bidder” status	MC
30	Submit Outline Event Bid	Host
27	Submit Proposed Event Bid, including Organising Committee (OC) names	Host
24	Agree WCF event budget (i.e. any anticipated direct costs to WCF)	MC
24	Approve final form of Proposed Event Bid as Confirmed Event Bid and sign Event Agreement	Host & MC
24	Announce awarding of event, timing, location etc.	MC
24	Appoint Event Lead (EL)	MC
12	Provide OC with Player Feedback and any TD, TM or TR reports from previous event	S-G
10 - 8	<b>Invitation Date:</b> Response Date, Allocation Date, Announcement Date and Closing Date are notified to Members	MC
8 - 6	<b>Response Date:</b> MC receives Ranking Place and Wild Card Place nominations from WCF Members (Singles Events)	Members and MC
6	Undertake simple risk analysis of venues with EL sign-off	Host & EL
6	Notify the MC of any charges to be made to players or officials	Host
7 - 5	<b>Announcement Date:</b> MC announces recipients of Ranking Places and Wild Card Places	MC
6 - 4	<b>Closing Date:</b> MC announces recipients of Membership Places and any Replacement Ranking Places	MC
4	Invitations to any overseas officials are notified to MC	Host
3	Ensure plans are in place for delivery of perpetual and one-off trophies, medals and flags to Event Host	OC & MC
3	Agree Appeals Panel membership	OC & MC
2	Agree any final variations to either the Event Bid or the Regulations requested by the Event Host	OC & MC
2	Finalise agreed formats for consolation events	OC & MC



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2	Publish Information Pack (see Sports Regulations 4.2.8) to players (via website is acceptable); send copy/ link to all event officials	OC
2	Provide player biographies and photos, plus President's Welcome for programme	MC
1	Agree and circulate event "emergency" contact points	EL
2 wks.	<b>Qualifier Date:</b> entries for Qualifying event close	OC
< 1 wk.	Qualifying event	OC
0	Start of event	OC



## Appendix 2 – Proposed Event Bid

A Proposed Event Bid should provide as much information as possible under the following headings.

### 1. Principal event details

- 1.1 The proposed name of the event, following the WCF naming conventions shown in Appendices 5 and 6.
- 1.2 If bidding for part of an event, for example one tier in a multi-tier event, the part of the whole event to which the bid relates.
- 1.3 The exact dates of the event.
- 1.4 The names of the clubs or courts where the event will be held.
- 1.5 The number of courts that will be used for the event.

### 2. Entries

- 2.1 Individual events: the maximum number of entries that can be accepted.
- 2.2 Team events: the maximum number of teams that can be accepted and the assumed team size.

### 3. Event governance

- 3.1 The relevant Laws or Rules of Croquet to be used.
- 3.2 The size of courts to be used. The preference is always for full-size courts with at least one yard of clear flat ground beyond all boundaries, to allow strokes to be played from close to the boundary without having to invoke GC Rule 9(c) or AC Law 34(b). However, for a GC event where there are unavoidable obstructions that may frequently interfere with play, it is strongly preferred that the court be reduced in size by the minimum required to give that one yard of clear space around all boundaries.
- 3.3 The anticipated speed of the courts given normal and optimal weather conditions. The approach described at <http://www.oxfordcroquet.com/tech/nel-ht/index.asp> is recommended, giving a result in Plummers (seconds).
- 3.4 The make and model of approved balls to be used.
- 3.5 The type of hoops and the width to which they will be set.
- 3.6 The format(s) for the main event and details of any qualifying event.

Note: The formats of consolation events will be agreed between the Tournament Manager and the Event Lead – see WCF Sports Regulations paragraph 3.1 and Appendix 8. This agreement need not be reached until after the Event Agreement has been signed, but must be finalised and agreed with the WCF at least 2 months before the start of the event.

### 4. Event management

- 4.1 The composition of the event organising committee including the name of the Tournament Director (requires MC approval).
- 4.2 The name of the Tournament Manager, if known (requires MC approval). It is recommended a separate person is appointed to manage the Plate and perhaps the other consolation events and another person to manage the collation and timely publication of results.





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- 4.3 The name of the Tournament Referee, if known (requires MC approval).
- 4.4 Arrangements for refereeing the games, including whether referees will normally be On Call, Supervising or In Charge. It is generally preferred that referees should be On Call, with the possible exception of semi-finals and finals of GC events.
- 4.5 Arrangements for preparing the courts for play, including the frequency of grass-cutting. WCF Sports Regulations paragraph 8.1 gives expectations for hoop setting.
- 4.6 For GC events, arrangements for check-fencing to ensure spectator and player safety.
- 4.7 Hours of daylight when event is scheduled and proposed hours of play. Whether floodlights will be used.
- 4.8 Arrangements for player practise before the start of the event, including, if applicable, arrangements for practising under floodlights.

## 5. Travel, transport, accommodation and sustenance

- 5.1 Proposed arrangements for transportation of players and officials between venues during the event.
- 5.2 Proposed arrangements (if any) for player/official accommodation, in particular manager(s), referees and other tournament officials if they do not live locally.
- 5.3 Proposed arrangements for feeding players/officials during the event, and the likely daily cost thereof to individuals if the Event Host does not propose to bear the cost itself.

## 6. Social programme

- 6.1 Proposed arrangements for any opening and closing functions.
- 6.2 Outline of any other social events to which players/officials will be invited.
- 6.3 Outline of any social activities planned for family and friends of players/officials.

**Note: There is no requirement for Event Hosts to provide a social programme, nor that social events be free of charge for the Players. However, if the Event Host is proposing a social programme then Appendix 2 paragraph 6 above requires an outline to be provided.**

## 7. Sponsorship

- 7.1 The name of any commercial sponsor(s) of the event already obtained.
- 7.2 Details of the way such sponsorship will be provided.
- 7.3 Details of any conditions placed upon the sponsorship by the sponsor(s), including conditions imposed on players.
- 7.4 Outline details of any additional commercial sponsorship being sought.

## 8. Commercial activities

- 8.1 Outline of any facilities to be made available for external commercial activities, such as the sale of croquet-related products.
- 8.2 Conditions that may be imposed on players or third parties in respect of those commercial activities.

## 9. Media, publicity and communications

- 9.1 Proposed arrangements for publicising the event.



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- 9.2 Proposed arrangements for managing the requirements of the print and broadcast media, including the name, if known, of the Media Officer.
- 9.3 Proposed arrangements for managing the event web site, including regular results updates, potentially live commentaries or scoring etc., and the name, if known, of the Web Master.
- 9.4 Proposed arrangements to ensure quick and effective communication between venues, including results and latest standings.
- 9.5 Proposed arrangements for WiFi and Internet access to be made available to Players during the event.

### **10 Financial management**

- 10.1 Itemised statement of expenses anticipated to be incurred by the Event Host.
- 10.2 Description of how the Event Host will fund those expenses.
- 10.3 Details of how monies relating to the event will be held and accounted for.

### **11 Insurance and indemnity**

- 11.1 Details of how public liability and other relevant risks will be insured against.

### **12. Trophies and regalia**

- 12.1 Name of the main event trophy or expected source if none yet exists.
- 12.2 Proposed arrangements for and costs of providing trophies for consolation events. Such costs will be reimbursed by the WCF.
- 12.3 Arrangements for flying flags of the competing nations and of the WCF.

### **13. Special features**

Any particular features the MC should be made aware of such as:

- 13.1 Details of how the event may fit in with the Event Host's plans for promotion of Croquet or developing a Croquet centre of excellence within its domain.
- 13.2 Details of any significant anniversary the event is intended to recognise and celebrate.



## Appendix 3 – Event Agreement

This agreement is made between the World Croquet Federation (“WCF”) and the **[insert name of the Event Host]** (“Event Host”) to govern the terms under which **[insert the name of the event]** will be organised by the Event Host.

The WCF and the Event Host agree as follows:

1. The Event Bid proposed by the Event Host and approved by the WCF forms part of this agreement and is annexed hereto as Annex 1. Together these two documents form the agreed bid.
2. The Event Host undertakes to hold the event in accordance with the terms of the Event Bid and current WCF Regulations. Financial assistance aside, the WCF undertakes to assist the Event Host, wherever practicable, to discharge its undertaking.
3. The Event Host shall render assistance, if required, by supporting visa applications for permission to enter and remain in the host country for the duration of the event, from any accepted or invited player, WCF representative or official of any other WCF Member.
4. [The Event Host will pay a License Fee of **[insert amount]** to the WCF within 28 days of the date of this agreement *[unless Host agrees with WCF Treasurer to run an account, in which case delete the “within 28 days....”].*]
5. No amendment, addition or deletion shall be made to the terms of the Event Bid or this agreement unless agreed in writing by the WCF and Event Host.
6. The Event Host and the WCF hereby agree to do their utmost to arrange and run the Event according to the conditions set out in the Event Agreement. Should, for whatever reason, it not be possible for the event to proceed as planned according to these conditions, both parties agree to bear their own liabilities arising and will make no claim against the other.
7. The Event Host shall have appropriate public liability insurance in place to cover claims from players, officials and third parties arising from the event, including personal injury claims.



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- 8. If not otherwise stipulated in the Event Bid the WCF will arrange for the delivery to the Event Host of:
  - 8.1 the trophy or trophies for the event;
  - 8.2 WCF medals to be presented at the event; and
  - 8.3 flags to be flown at the event.
  
- 9. If not otherwise stipulated in the Event Bid, the WCF will collect the entry fees for the event and pay X% of these to the Event Host. [*X = 50% for singles events and 100% for team events*]
  
- 10. The WCF will make appropriate provision on its website for the advertising and reporting of the event, or will link to the Event Host's event web site.
  
- 11. This agreement is made under the laws of England and Wales.

Signed.....

Printed.....

On behalf of [***insert name of Event Host***]

Signed.....

Printed.....

On behalf of the World Croquet Federation

Date: .....



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## Appendix 4 – Document summary

This table summarises the documents relevant to WCF Events in terms of the four different bodies or audiences.

	<b>Bidding</b> (up to 24 months before)	<b>Preparation</b> (from 6 months before)	<b>Event</b> (in progress)
<b>MC</b>	Make call for bids.  Agree Confirmed Event Bid with Event Host and sign Event Agreement.		
<b>Event Host</b>	Use Event Regulations and WCF Bidding Guidelines to prepare Outline and Proposed Event Bids.  Agree Confirmed Event Bid with MC and sign Event Agreement.		
<b>Organising Committee</b>		Event Agreement Event Regulations Sports Regulations	Event Agreement Refereeing Regulations Sports Regulations
<b>Players</b>		Sports Regulations Event web-site	Refereeing Regulations Sports Regulations Tournament Regulations Player briefing materials Event web-site



## Appendix 5 – WCF Singles Events

### 1. Objectives

The following objectives govern the format of the two principal WCF singles world championships. They have been adapted as necessary for the smaller restricted events.

- 1.1 to allow the top players in the world to compete for the titles of AC or GC World Champion. In an 80 player event it is expected that the top 40 to 50 available players will be able to compete through Ranking Places.
- 1.2 to determine the World Champion as fairly as possible while recognising that Croquet is an amateur sport and that players' time and money are limited.
- 1.3 to allow each WCF Member to enter at least one competitor irrespective of playing strength in order help improve playing standards amongst some of the smaller and newer Members.
- 1.4 to ensure that all entrants receive sufficient games to justify the time and money spent in participating.

### 2. Format

- 2.1 All events will consist of an initial block stage followed by a knock-out ("KO") stage to determine the winner.
- 2.2 There will be a Plate event for those not qualifying for the KO stage and further consolation events for those eliminated from the early KO rounds in accordance with the WCF Sports Regulations Appendix 8.

### 3. Administration

- 3.1 The preparation for a WCF Singles Event and the conduct of play during the event are governed by the WCF Sports Regulations current at the Invitation Date of the event.
- 3.2 The detailed administration of entry qualification, entry procedure, block seeding, block order of play, tie resolution, KO seeding procedure and management of consolation events are governed by the WCF Sports Regulations, Appendices 1 to 8.

### 4. Summaries of WCF Singles Events

The following tables provide summaries of the principal features of all the current WCF Singles Events which need to be considered when constructing bids or planning and preparing for a WCF Event. These features may be varied by agreement between the Event Host and the WCF MC before the Invitation Date of the WCF Event. Any agreed variations must be notified to WCF Members on the Invitation Date.

The following abbreviations are used in the tables:

- EL: Event Lead
- TD: Tournament Director
- TM: Tournament Manager
- TR: Tournament Referee
- Bo3: best of three games
- Bo5: best of five games



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## Association Croquet World Championship

Title	<b>WCF Association Croquet World Championship</b>
Abbreviation	ACWC
Trophy	Wimbledon Cup
Type	Unrestricted singles event
Frequency	Every two years
Duration	9 days (usually Saturday to Sunday)
Event Capacity	64 or 80 players
Courts required	15 to 20 at one or more venues, reducing towards the end of event
<b>BLOCK STAGE</b>	
Format	8 all-play-all blocks of 8 or 10 players
Seeding method	In accordance with WCF Sports Regulations Appendix 4
Order of play	In accordance with WCF Sports Regulations Appendix 5
Match type	Single games
Qualification for KO stage	Top 4 in each block with play-offs for qualification places
Play-off procedure	In accordance with WCF Sports Regulations Appendix 6
<b>KNOCK OUT STAGE</b>	
Seeding method	In accordance with WCF Sports Regulations Appendix 7 Section A
Draw size	32 players
Match type	Bo5 throughout if possible, otherwise Bo3 in early stages and Bo5 later
<b>CONSOLATION EVENTS</b>	
Trophies	Plate, Developing Nations Plate, Bowl and Shield
Format	In accordance with WCF Sports Regulations Appendix 8
<b>OTHER DETAILS</b>	
License fee	£0
Typical entry fee	£10 per day (hence £90)
Tournament officials	EL, TD, TM, TR. Recommended: Plate Manager, Results Manager both separate from TD, TM, TR. A minimum of six Championship Referees, including at least two per venue.



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## Women's Association Croquet World Championship

Title	<i>WCF Women's Association Croquet World Championship</i>
Abbreviation	WACWC
Trophy	Charles Jones Memorial Trophy
Type	Restricted singles event
Frequency	Every four years
Duration	7 to 8 days
Event Capacity	32 to 48 players
Courts required	8 to 12 at one or more venues, reducing towards the end of event
<b>BLOCK STAGE</b>	
Format	4 or 8 all-play-all blocks of 6 to 10 players
Seeding method	In accordance with WCF Sports Regulations Appendix 4
Order of play	In accordance with WCF Sports Regulations Appendix 5
Match type	Single games
Qualification for KO stage	Top 4 in each block with play-offs for qualification places
Play-off procedure	In accordance with WCF Sports Regulations Appendix 6
<b>KNOCK OUT STAGE</b>	
Seeding method	In accordance with WCF Sports Regulations Appendix 7 Section A
Draw size	16 or 32 players
Match type	Bo3 with Bo5 in the final and earlier at TM's discretion
<b>CONSOLATION EVENTS</b>	
Trophies	Plate, Bowl and Shield
Format	In accordance with WCF Sports Regulations Appendix 8
<b>OTHER DETAILS</b>	
License fee	£0
Typical entry fee	£10 per day (hence £70 to £80)
Tournament officials	EL, TD, TM, TR. Recommended: Plate Manager, Results Manager both separate from TD, TM, TR. A minimum of four Championship Referees, including at least two per venue.





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## Golf Croquet World Championship

Title	<b>WCF Golf Croquet World Championship</b>
Abbreviation	GCWC
Trophy	WCF Trophy donated by Lord Laidlaw in 2008
Type	Unrestricted singles event
Frequency	Every two years
Duration	7 to 9 days
Event Capacity	64 or 80 players
Courts required	12 to 20 at one or more venues, reducing towards the end of event
<b>BLOCK STAGE</b>	
Format	8 all-play-all blocks of 8 or 10 players
Seeding method	In accordance with WCF Sports Regulations Appendix 4
Order of play	In accordance with WCF Sports Regulations Appendix 5
Match type	Bo3 13 point games
Qualification for KO stage	Top 4 in each block with play-offs for qualification places
Play-off procedure	In accordance with WCF Sports Regulations Appendix 6
<b>KNOCK OUT STAGE</b>	
Seeding method	In accordance with WCF Sports Regulations Appendix 7 Section B
Draw size	32 players
Match type	Bo3 up to quarter-finals, Bo5 in semi-finals and final
<b>CONSOLATION EVENTS</b>	
Trophies	Plate, Bowl and Shield
Format	In accordance with WCF Sports Regulations Appendix 8
<b>OTHER DETAILS</b>	
License fee	£0
Typical entry fee	£10 per day (hence £90)
Tournament officials	EL, TD, TM, TR. Recommended: Plate Manager and Results Manager separate from TD, TM, TR, scorers and a minimum of two Referees per venue and one per court for semi-finals and final. It is not expected that Supervising Referees or Referees in Charge will normally be used before the semi-finals.
Notes	Ball persons should be provided for the semi-finals and final. Adequate check fences are required for spectator safety. The U21 GCWC should precede to allow the top two finishers not already entered in the GCWC to take up their U21 Wild Card Places.



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## Women's Golf Croquet World Championship

Title	<b>WCF Women's Golf Croquet World Championship</b>
Abbreviation	WGCWC
Trophy	Clarke Trophy
Type	Restricted singles event
Frequency	Every four years
Duration	6 to 8 days
Event Capacity	40 to 56 players
Courts required	6 to 10 at one or more venues, reducing towards the end of event
<b>BLOCK STAGE</b>	
Format	4 or 8 all-play-all blocks of 6 to 10 players
Seeding method	In accordance with WCF Sports Regulations Appendix 4
Order of play	In accordance with WCF Sports Regulations Appendix 5
Match type	Bo3 13 point games or one 19 point game
Qualification for KO stage	Top 4 in each block with play-offs for qualification places
Play-off procedure	In accordance with WCF Sports Regulations Appendix 6
<b>KNOCK OUT STAGE</b>	
Seeding method	In accordance with WCF Sports Regulations Appendix 7 Section B
Draw size	16 or 32 players
Match type	Bo3 with Bo5 in the final and also in the semi-final unless played on the same day as the final
<b>CONSOLATION EVENTS</b>	
Trophies	Plate, Bowl and Shield
Format	In accordance with WCF Sports Regulations Appendix 8
<b>OTHER DETAILS</b>	
License fee	£0
Typical entry fee	£10 per day (hence £60 to £80)
Tournament officials	EL, TD, TM, TR. Recommended: Plate Manager and Results Manager separate from TD, TM, TR, scorers and a minimum of two Referees per venue and one per court for semi-finals and final. It is not expected that Supervising Referees or Referees in Charge will normally be used before the semi-finals.
Notes	Ball persons should be provided for the semi-finals and final. Adequate check fences are required for spectator safety.



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## Under 21 Golf Croquet World Championship

Title	<b>WCF Under 21 Golf Croquet World Championship</b>
Abbreviation	U21 GCWC
Trophy	WCF Trophy donated by Egyptian Croquet Federation
Event type	Restricted singles event
Frequency	Every two years – shortly before GCWC where possible
Duration	4 to 7 days
Event Capacity	24 to 48 players
Courts required	4 to 8, preferably at one venue reducing towards the end of event
<b>BLOCK STAGE</b>	
Format	4 or 8 blocks of 6 to 10 players with top 4 to progress to KO stage
Seeding method	In accordance with WCF Sports Regulations Appendix 4
Order of play	In accordance with WCF Sports Regulations Appendix 5
Match type	Bo3 13 point games or one 19 point game
Qualification for KO stage	Top 4 in each block with play-offs for qualification places
Play-off procedure	In accordance with WCF Sports Regulations Appendix 6
<b>KNOCK-OUT STAGE</b>	
Seeding method	In accordance with WCF Sports Regulations Appendix 7 Section B
Draw size	16 or 32 players
Match type	Bo3 with Bo5 in the final and also in the semi-final unless played on the same day as the final
<b>CONSOLATION EVENTS</b>	
Trophies	Plate, Bowl and Shield
Formats	In accordance with WCF Sports Regulations Appendix 8
<b>OTHER DETAILS</b>	
License fee	£0
Typical entry fee	£0
Tournament officials	EL, TD, TM, TR. Recommended: Plate Manager and Results Manager separate from TD, TM, TR, scorers and a minimum of two Referees per venue and one per court for semi-finals and final. It is not expected that Supervising Referees or Referees in Charge will normally be used before the semi-finals.
Notes	Ball persons should be provided for semi-finals and final. Adequate check-fences are required for crowd safety. Where feasible, hold before GCWC so that top two available finishers not already entered in GCWC can take up U21 Wild Card Places.



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## Over 50 Golf Croquet World Championship

Title	<b>WCF Over 50 Golf Croquet World Championship</b>
Abbreviation	O50 GCWC
Trophy	WCF Trophy
Event type	Restricted singles event
Frequency	Every four years
Duration	6 to 8 days
Event Capacity	24 to 48
Courts required	4 to 8, reducing towards the end of event
<b>BLOCK STAGE</b>	
Format	4 or 8 blocks of 6 to 10 players with top 4 to progress to KO stage
Match type	Bo3 13 point games or one 19 point game
Tie break method	In accordance with Sports Regulations Appendix 5
Tie break match type	Single 13 point game
<b>KNOCK-OUT STAGE</b>	
Seeding method	In accordance with WCF Sports Regulations Appendix 7 Section B
Draw size	16 or 32 players
Match type	Bo3 with Bo5 in the final and also in the semi-final unless played on the same day as the final
<b>CONSOLATION EVENTS</b>	
Trophies	Plate, Bowl and Shield
Formats	In accordance with WCF Sports Regulations Appendix 8
<b>OTHER DETAILS</b>	
License fee	£0
Typical entry fee	£10 per day (hence £60 to £80)
Tournament Officials	EL, TD, TM, TR. Recommended: Plate Manager and Results Manager separate from TD, TM, TR, scorers and a minimum of two Referees per venue and one per court for semi-finals and final. It is not expected that Supervising Referees or Referees in Charge will normally be used before the semi-finals.
Notes	Ball persons should be provided for semi-finals and final. Adequate check-fences are required for crowd safety.



## Appendix 6 – WCF Team Events

### 1. Objectives

The following objectives govern the format of the two WCF team championships.

- 1.1 to allow the WCF Members to compete in a World Team Championship. All Full and Associate Members are entitled to enter a team and Observer Members may be allowed to do so at the discretion of the MC.
- 1.2 to recognise the different levels of playing strength between WCF Members and to limit the amount of time required to complete the competition by dividing each World Team Championship into Tiers and, if necessary, Divisions (subdivisions of Tiers) of between four and eight teams.
- 1.3 to recognise the geographical locations of WCF Members by locating the Tiers or Divisions of the World Team Championships at suitable venues.

### 2. Format

#### 2.1 Tiers or Divisions of four teams

The four teams will form a single seeded block in which they play Test Matches against each of the other three teams. Test Matches will consist of an odd number of points to ensure that a winner is determined.

#### 2.2 Tiers of five to seven teams

The teams will form a single seeded block in which they play Test Matches against each of the other teams. Test Matches will usually consist of an odd number of points to ensure that a winner is determined.

#### 2.3 Tiers of eight teams

2.3.1 The eight teams will be divided into two seeded blocks of four teams in which they play Test Matches against each of the other three teams in their block.

2.3.2 The top two teams in each block will qualify for the semi-finals in which the winner of one block will play the second-placed team from the other block. The winners will contest the final and the losers the 3<sup>rd</sup>/4<sup>th</sup> place play-off.

2.3.3 The bottom two teams in each block will qualify for the Plate semi-finals in which the 3<sup>rd</sup> placed team in one block will play the 4<sup>th</sup>-placed team from the other block. The winners will contest the Plate final and the losers the 7<sup>th</sup>/8<sup>th</sup> place play-off.

2.3.4 Test Matches in the block stage may consist of an even number of points but Test Matches in the knock-out stage will consist of an odd number of points to ensure that a winner is determined.

#### 2.3 Team sizes

2.3.1 ACWTC Tier 1 (MacRobertson Shield)  
Teams will consist of six players.

#### 2.3.2 All other events

Teams will consist of four players but may be drawn from a squad of five or six players.



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### 3. Promotion and relegation

#### 3.1 ACWTC

The winner of Tier 2.2 or Tier 3 (if held) is eligible to be promoted to Tier 2.1 or Tier 2.2 respectively in the next holding of the event and the team that finishes last in Tier 2.1 or Tier 2.2 is liable to be relegated to Tier 2.2 or Tier 3 respectively. This principle applies even in a case when Tiers 2.2 and 3 have been merged.

#### 3.2 GCWTC

The winner of Tier 2 or Tier 3 (if held) is eligible to be promoted to Tier 1 or Tier 2 respectively in the next holding of the event and the team that finishes last in Tier 1 or Tier 2 is liable to be relegated to Tier 2 or Tier 3 respectively.

#### 3.3 ACWTC and GCWTC

The MC may adjust the composition of Tiers in the light of evidence of the likely playing strength of teams.

### 4. Administration

4.1 The preparation for a WCF Team Event and the conduct of play during the event are governed by the WCF Sports Regulation current at the Invitation Date of the event and any specific Regulations drawn up by the MC in relation to that event.

4.2 The detailed administration of entry qualification, entry procedure, block seeding, block order of play, tie resolution are governed by the WCF Sports Regulations, Appendices 1 and 9.

### 5. Summaries of WCF Team Events

The following tables provide summaries of the principal features of all the current WCF Team Events which need to be considered when constructing bids or planning and preparing for an event. These features may be varied by agreement between the Event Host and the WCF MC before the Invitation Date of the event. Any agreed variations must be notified to WCF Members on the Invitation Date. All references to event capacity in the tables are subordinate to the provisions of Paragraph 2 (Format) above.

The following abbreviations are used in the tables:

- EL: Event Lead
- TD: Tournament Director
- TM: Tournament Manager
- TR: Tournament Referee
- Bo3: best of three games
- Bo5: best of five games



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## Association Croquet World Team Championship – Tier 1

Title	<b>WCF Association Croquet World Team Championship – Tier 1</b>
Abbreviation	ACWTC (T1)/MacRob
Trophies	MacRobertson Shield
Frequency	Every three to four years
Duration	About 15 days
Event Capacity	Teams representing Australia, England, New Zealand and USA
Team size	6 players
Courts required	4 per Test Match, with one or two Test Matches at a venue
<b>COMPETITION</b>	
Format	The event will comprise an all-play-all block (6 Test Matches)
Test Match format	Best of 21 matches (12 singles, 9 doubles)
Match type	Bo3 games in both singles and doubles
<b>OTHER DETAILS</b>	
License fee	£0
Typical entry fee	£0
Tournament officials	EL, TD, TM and TR and Managers and Referee for each venue. A separate Results Manager is recommended.
Hosting	The event is hosted in turn by the four countries represented in the order Australia, England, New Zealand, USA. The next host is USA in 2017.
Regulations	Qualification to represent a country is governed by the WCF Sports Regulations Appendix 1. The event is otherwise governed by Regulations drawn up by the MacRobertson Shield Committee for each holding of the event.



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## Association Croquet World Team Championship – Tier 2

Title	<b>WCF Association Croquet World Team Championship – Tier 2</b>
Abbreviation	ACWTC (T2)
Trophies	WTC Salver
Frequency	Every four years
Duration	6 days
Event Capacity	Any multiple of four teams representing non-MacRobertson Shield Members. The entry will be divided into Divisions of four teams based on playing strength. Teams that cannot be accommodated in Tier 2 will be eligible for Tier 3. It may be necessary to merge the bottom Division of Tier 2 with Tier 3 if entries for Tier 3 are too low.
Team size	4 players
Courts required	4 per Division
<b>COMPETITION</b>	
Format	Each Division will comprise an all-play-all block (6 Test Matches)
Test Match format	Best of 7 matches (4 singles, 3 doubles)
Match type	Bo3 games in both singles and doubles
<b>OTHER DETAILS</b>	
License fee	£0
Typical entry fee	£10 per player per day (hence £240 per team)
Tournament officials	EL, TD, TM and TR and Managers and Referee for each individual Tier or Division venue. A separate Results Manager is recommended.
Bids	Bids may be made for Tier 2 and Tier 3, for individual Tiers, for a merged Tier 2 and Tier 3 event or for individual Divisions of Tier 2.
Regulations	The event is governed by the WCF Event Regulations, the WCF Sports Regulations, the WCF Equipment Regulations, the WCF Refereeing Regulations and any specific Regulations drawn up by the WCF MC for each holding of the event.





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## Association Croquet World Team Championship – Tier 3

Title	<b>WCF Association Croquet World Team Championship – Tier 3</b>
Abbreviation	ACWTC (T3)
Trophies	WTC Salver
Frequency	Every four years
Duration	4 to 5 days
Event Capacity	5 or more teams representing Members who are not represented in ACWTC Tier 1 (MacRobertson Shield) or Tier 2. Tier 3 may be merged with the bottom Division of Tier 2 if entries are insufficient.
Team size	4 players
Courts required	4 to 8 depending on Event Capacity requirements
<b>COMPETITION</b>	
Format	A single all-play-all block which may be played in “Jamboree” format to accommodate an odd number of teams
Test Match format	Four singles matches and two doubles matches
Match type	Single games
<b>OTHER DETAILS</b>	
License fee	£0
Typical entry fee	£10 per player per day (hence £160 to £200 per team)
Tournament officials	EL, TD, TM and TR and Managers and Referee for each individual Tier or Division venue. A separate Results Manager is recommended.
Bids	Bids may be made for Tier 2 and Tier 3, for individual Tiers, for a merged Tier 2 and Tier 3 event or for individual Divisions of Tier 2.
Regulations	The event is governed by the WCF Event Regulations, the WCF Sports Regulations, the WCF Equipment Regulations, the WCF Refereeing Regulations and any specific Regulations drawn up by the WCF MC for each holding of the event.



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## Golf Croquet World Team Championship – Tier 1

Title	<b>WCF Golf Croquet World Team Championship – Tier 1</b>
Abbreviation	GCWTC (T1)
Trophy	David Openshaw International Croquet Shield
Frequency	4 yearly
Duration	7 days
Event capacity	8 teams
Team size	4 players
Courts required	6, preferably at one venue
Match type	Bo3 13 point games for singles and doubles
<b>BLOCK STAGE</b>	
Format	2 blocks of 4 teams with top 2 teams to progress to semi-finals and bottom 2 teams to the Plate
Seeding method	On average grade of top 4 players nominated
Order of play	Rd 1: 1 v 3, 2 v 4; Rd 2: 1 v 4, 2 v 3; Rd 3: 1 v 2, 3 v 4
Test Match format	4 singles and 2 doubles on 1 day
<b>KNOCK OUT STAGE</b>	
Championship	1st Block 1 v 2nd Block 2; 1st Block 2 v 2nd Block 1 followed by final and 3/4 <sup>th</sup> play-off
Test Match format	Semi-finals and final: best of 13 matches (10 singles, 3 doubles) over 2 days; 3/4 <sup>th</sup> play-off: best of 9 matches (6 singles, 3 doubles)
Plate	3rd Block 1 v 4th Block 2; 3rd Block 2 v 4th Block 1 followed by Plate final and 7/8 <sup>th</sup> play-off
Test Match format	Semi-finals, final and 7/8 <sup>th</sup> play-off: best of 9 matches (6 singles, 3 doubles)
<b>OTHER DETAILS</b>	
License fee	£0
Typical entry fee	£10 per player per day (hence £280 per team)
Tournament officials	EL, TD, TM, TR. Recommended: Results Manager separate from TD, TM, TR, scorers and a minimum of one Referee per venue and one per court for semi-finals and final. It is not expected that Supervising Referees or Referees in Charge will normally be used before the semi-finals.
Notes	Ball persons should be provided for semi-finals and final. Adequate check-fences are required for crowd safety.
Bids	Bids may be made for Tier 1 alone or for Tier 1 and Tier 2.
Regulations	The event is governed by the WCF Event Regulations, the WCF Sports Regulations, the WCF Equipment Regulations, the WCF Refereeing Regulations and any specific Regulations drawn up by the WCF MC for each holding of the event.



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## Golf Croquet World Team Championship – Tier 2

Title	<b>WCF Golf Croquet World Team Championship – Tier 2</b>
Abbreviation	GCWTC (T2)
Trophy	WCF Trophy
Frequency	4 yearly
Duration	6 days
Event capacity	8 teams
Team size	4 players
Courts required	6, preferably at one venue
Match type	Bo3 13 point games for singles and doubles
<b>BLOCK STAGE</b>	
Format	2 blocks of 4 teams with top 2 teams to progress to semi-finals and bottom 2 teams to the Plate
Seeding method	On average grade of top 4 players nominated
Order of play	Rd 1: 1 v 3, 2 v 4; Rd 2: 1 v 4, 2 v 3; Rd 3: 1 v 2, 3 v 4
Test Match format	4 singles and 2 doubles on 1 day
<b>KNOCK OUT STAGE</b>	
Championship	1st Block 1 v 2nd Block 2; 1st Block 2 v 2nd Block 1 followed by final and 3/4 <sup>th</sup> play-off
Test Match format	All Test Matches: best of 9 matches (6 singles, 3 doubles) over 1.5 days.
Plate	3rd Block 1 v 4th Block 2; 3rd Block 2 v 4th Block 1 followed by Plate final and 7/8 <sup>th</sup> play-off
Test Match format	All Test Matches: best of 9 matches (6 singles, 3 doubles)
<b>OTHER DETAILS</b>	
License fee	£0
Typical entry fee	£10 per player per day (hence £240 per team)
Tournament officials	EL, TD, TM, TR. Recommended: Results Manager separate from TD, TM, TR, scorers and a minimum of one Referee per venue and one per court for semi-finals and final. It is not expected that Supervising Referees or Referees in Charge will normally be used before the semi-finals.
Notes	Ball persons should be provided for semi-finals and final. Adequate check-fences are required for crowd safety.
Bids	Bids may be made for Tier 2 alone or for Tier 1 and Tier 2.
Regulations	The event is governed by the WCF Event Regulations, the WCF Sports Regulations, the WCF Equipment Regulations, the WCF Refereeing Regulations and any specific Regulations drawn up by the WCF MC for each holding of the event.



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## Golf Croquet World Team Championship – Tier 3

Title	<b>WCF Golf Croquet World Team Championship – Tier 3</b>
Abbreviation	GCWTC (T3)
Trophy	WCF Trophy
Frequency	4 yearly
Duration	6 days
Event capacity	8 teams
Team size	4 players
Courts required	6, preferably at one venue
Match type	Bo3 13 point games for singles and doubles
<b>BLOCK STAGE</b>	
Format	2 blocks of 4 teams with top 2 teams to progress to semi-finals and bottom 2 teams to the Plate
Seeding method	On average grade of top 4 players nominated
Order of play	Rd 1: 1 v 3, 2 v 4; Rd 2: 1 v 4, 2 v 3; Rd 3: 1 v 2, 3 v 4
Test Match format	4 singles and 2 doubles on 1 day
<b>KNOCK OUT STAGE</b>	
Championship	1st Block 1 v 2nd Block 2; 1st Block 2 v 2nd Block 1 followed by final and 3/4 <sup>th</sup> play-off
Test Match format	All Test Matches: best of 9 matches (6 singles, 3 doubles) over 1.5 days.
Plate	3rd Block 1 v 4th Block 2; 3rd Block 2 v 4th Block 1 followed by Plate final and 7/8 <sup>th</sup> play-off
Test Match format	All Test Matches: best of 9 matches (6 singles, 3 doubles)
<b>OTHER DETAILS</b>	
License fee	£0
Typical entry fee	£10 per player per day (hence £240 per team)
Tournament officials	EL, TD, TM, TR. Recommended: Results Manager separate from TD, TM, TR, scorers and a minimum of one Referee per venue and one per court for semi-finals and final. It is not expected that Supervising Referees or Referees in Charge will normally be used before the semi-finals.
Notes	Ball persons should be provided for semi-finals and final. Adequate check-fences are required for crowd safety.
Bids	Bids may be made for Tier 3 alone or for Tier 2 and Tier 3.
Regulations	The event is governed by the WCF Event Regulations, the WCF Sports Regulations, the WCF Equipment Regulations, the WCF Refereeing Regulations and any specific Regulations drawn up by the WCF MC for each holding of the event.