



WCF Event Regulations

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18 January 2015
Version 4.5

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1 Introduction

- 1.1 These Event Regulations are provided to help WCF Member associations produce successful bids to host a WCF event. See Appendix 5 for a roadmap of documents showing their relevance to audiences (host, organising committee, players) at various stages in the run-up to an event.

- 1.2 The World Croquet Federation (“WCF”) is responsible for the promotion of international individual and team world championships to be held under its auspices and in accordance with its Regulations. It discharges that responsibility in respect of each such event by licensing a WCF Member association (“Member”) to act as the Event Host. In order for a Member to host a Licensed Event, it must make a formal bid to do so (“Event Bid”) which will be considered by the WCF Management Committee (“MC”). If the Event Bid is approved by the MC, the WCF will then enter into a formal agreement (“Event Agreement”) with the Event Host which records the agreement made between the WCF and the Event Host for hosting the event.



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- 1.3 These Event Regulations govern the process of making an Event Bid and outline the terms of the Event Agreement. Unless specifically agreed otherwise, compliance with all other WCF Statutes and Regulations governing WCF events is an implied term of the Event Agreement and any variation the Event Host intends must be explicitly raised in the bid document and approved by the MC.
- 1.4 The WCF has produced a set of guidelines (*see "WCF Guidance to Bidders"*) to assist Members considering bidding to become Event Hosts. These are based upon experience gained from the hosting of previous events. The guidelines do not form part of these Event Regulations but are intended to provide a checklist of matters to consider when hosting an event, and on good practice worth considering when making detailed arrangements.
- 1.5 The Event Bid, and the following preparation for the event itself, will follow a timeline with key milestones. Appendix 1 gives the ideal timeline when planning has begun 3 or more years in advance.

2 General

- 2.1 The Event Host will be responsible for the administration and running of the event and for the welfare of the players and officials during the course of the event.
- 2.2 The Event Host will be responsible for observing any legal requirements relevant to the event and for obtaining any necessary insurance cover. The Event Host must ensure there is Public Liability insurance in place to cover claims from players, officials and third parties arising from the event, including personal injury claims.
- 2.3 The Event Host and the WCF will each do their utmost to arrange and run the Event according to the conditions set out in the Event Agreement. Should the event not proceed as planned, both parties will bear their own liabilities arising and will make no claim against the other.
- 2.4 An Event Bid must relate to a specific event in the latest version of the rolling 10 Year Schedule of WCF events as published by the MC from time to time. The Event Bid should clearly specify the event to which it relates and comply with the time slot for the event as stipulated in the 10 Year Schedule. For ease of reference outline details of the formats for each event type are provided in Appendix 3.
- 2.5 All Event Bids will be dealt with by the MC in accordance with the Bid Process described in Event Regulations 3 below.

3 The Bid Process

- 3.1 The MC will undertake a bid process, every 1 to 2 years and looking 3 to 6 years ahead. The following bid process is iterative and minimises the risk of a Member investing effort in an unsuccessful bid:



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1. A Member considering bidding for an event should “**express an interest**” to the WCF Secretary-General (“S-G”) in response to the call for bids – ideally no later than 36 months prior to the start of the event.
 2. The MC will review this interest received for a specific event and identify a “**preferred bidder**” – ideally no later than 33 months prior to the start of the event.
 3. The preferred bidder then prepares and discusses an **Outline Bid** with the S-G – ideally this process will start no later than 30 months prior to the start of the event.
 4. After **feedback** on the Outline Bid from the MC, the Event Host works up the **Event Bid** (see Event Regulations 4 below) – ideally no later than 27 months prior to the start of the event.
 5. The Event Host and the MC refine the Event Bid until **agreement** is reached and the bid is signed-off – ideally no later than 24 months prior to the start of the event.
 6. If the MC and the Event Host cannot reach agreement on the terms of the Event Agreement then either the MC or the preferred bidder may withdraw from the process and the MC will identify another Event Host as preferred bidder.
 7. As soon as the Event Agreement has been signed by both parties the MC will announce the event and the identity of the Event Host.
- 3.2 An Outline Bid should include the following minimum information:
- The title of the event the Member wishes to host.
 - The proposed dates of the event.
 - The general location of the event.
 - The number of courts available for the event.
 - The maximum number of individual or team entries that can be accepted.
 - Any special features.

4 The Event Bid

An Event Bid should provide more detailed information under the following headings:

4.1 Principal event details

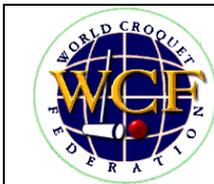
- 4.1.1 The proposed name of the event, following the WCF naming conventions shown in Appendix 3.
- 4.1.2 If bidding for part of an event, for example one tier in a multi-tier event, the part of the whole event to which the bid relates.
- 4.1.2 The exact dates of the event.
- 4.1.3 The names of the clubs or courts where the event will be held.
- 4.4.4 The number of courts that will be used for the event.

4.2 Entries

- 4.2.1 Individual events: the maximum number of entries that can be accepted.
- 4.2.2 Team events: the maximum number of teams that can be accepted and the assumed team size.

4.3 Event regulations

- 4.3.1 The relevant Laws or Rules of Croquet to be used.



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- 4.3.2 The size of courts to be used. The preference is always for full-size courts with at least one yard of clear flat ground beyond all boundaries, to allow strokes to be played from close to the boundary without having to invoke GC Rule 9(c) or AC Law 34(b). However, for a GC event where there are unavoidable obstructions that may frequently interfere with play, it is strongly preferred that the court be reduced in size by the minimum required to give that one yard of clear space around all boundaries.
- 4.3.3 The anticipated speed of the courts given optimal weather conditions. The approach described at <http://www.oxfordcroquet.com/tech/nel-ht/index.asp> is recommended, giving a result in Plummers (seconds).
- 4.3.4 The make and model of approved balls to be used.
- 4.3.5 The type of hoops and the width to which they will be set.
- 4.3.6 The format(s) for the main event and details of any qualifying event.

Note: The formats of consolation events will be agreed between the Tournament Manager and the WCF Event Lead – see Appendix 4 below and WCF Sports Regulations paragraph 4.3.1. This agreement need not be reached until after the Event Agreement has been signed, but must be finalised and agreed with the WCF at least 2 months before the event.

4.4 Event management

- 4.4.1 The composition of the event organising committee including the name of the Tournament Director (requires MC approval).
- 4.4.2 The name of the Tournament Manager, if known (requires MC approval). It is recommended a separate person is appointed to manage the consolation events, and another to manage collation and timely publication of results.
- 4.4.3 The name of the Tournament Referee, if known (requires MC approval).
- 4.4.4 Arrangements for refereeing the games, including whether referees will normally be On Call, Supervising or In Charge. It is generally preferred that referees should be On Call, with the exception of semi-finals and finals of GC events.
- 4.4.5 Arrangements for preparing the courts for play, including the frequency of grass-cutting. WCF Sports Regulations paragraph 8.1 gives expectations for hoop setting.
- 4.4.6 For GC events, arrangements for check-fencing to ensure spectator and player safety.
- 4.4.7 Hours of daylight when event is scheduled and proposed hours of play. Whether floodlights will be used.
- 4.4.8 Arrangements for player practise before the start of the event, including, if applicable, arrangements for practising under floodlights.

4.5 Travel, transport, accommodation and sustenance

- 4.5.1 Proposed arrangements for transportation of players and officials between venues during the event.
- 4.5.2 Proposed arrangements (if any) for player/official accommodation, in particular manager(s), referees and other tournament officials if they do not live locally.
- 4.5.3 Proposed arrangements for feeding players/officials during the event, and the likely daily cost thereof to individuals if the Event Host does not propose to bear the cost itself.



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4.6 Social programme

- 4.6.1 Proposed arrangements for any opening and closing functions.
- 4.6.2 Outline of any other social events to which players/officials will be invited.
- 4.6.3 Outline of any social activities planned for family and friends of players/officials.

Note: There is no requirement for Event Hosts to put on a social programme, nor that social events be free to players. However, if the Event Host is proposing a social programme then Event Regulations paragraph 4.6 above asks for an outline to be provided.

4.7 Sponsorship

- 4.7.1 The name of any commercial sponsor(s) of the event.
- 4.7.2 Details of the way sponsorship will be provided.
- 4.7.3 Details of any conditions placed upon the sponsorship by the sponsor(s), including conditions imposed on players.

4.8 Commercial activities

- 4.8.1 Outline of any facilities to be made available for external commercial activities, such as the sale of croquet-related products.
- 4.8.2 Conditions that may be imposed on players or third parties in respect of those commercial activities.

4.9 Media, publicity and communications

- 4.9.1 Proposed arrangements for publicising the event.
- 4.9.2 Proposed arrangements for managing the requirements of the print and broadcast media, including the name, if known, of the Media Officer.
- 4.9.3 Proposed arrangements for managing the event web site, including regular results updates, potentially live commentaries or scoring etc., and the name, if known, of the Web Master.
- 4.9.4 Proposed arrangements to ensure quick and effective communication between venues, including results and latest standings.
- 4.9.5 Proposed arrangements for WiFi and Internet access to be made available to Players during the event.

4.10 Financial management

- 4.10.1 Itemised statement of expenses anticipated to be incurred by the Event Host.
- 4.10.2 Description of how the Event Host will fund those expenses.
- 4.10.3 Details of how monies relating to the event will be held and accounted for.

4.11 Insurance and indemnity

- 4.11.1 Details of how public liability and other relevant risks will be insured against.

4.12 Regalia

- 4.12.1 Name of the main event Trophy, or expected source if none yet exists.
- 4.12.2 Arrangements for flying flags of competing nations and the WCF.



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4.13 Special features

Any particular features the MC should be made aware of such as:

- 4.13.1 Details of how the event may fit in with the Event Host's plans for promotion of Croquet or developing a Croquet centre of excellence within its domain.
- 4.13.2 Details of any significant anniversary the event is intended to recognise and celebrate.

5 Event Agreement

- 5.1 The Event Agreement will be completed and signed by the Event Host and the WCF as soon as possible after the MC has formally approved the Event Bid.
- 5.2 The "Model Event Agreement" is set out in Appendix 2.
- 5.3 The event will be formally announced, along with details of venues and dates, once the Event Agreement has been signed.

6 Licence Fee

No licence fees are presently charged by the WCF.

7 Copyright and Broadcasting Rights

- 7.1 Before the Event Host agrees to any arrangements regarding recording or broadcast of any matches the WCF shall be consulted. No matches shall be televised or broadcast by any means without the consent of the WCF.
- 7.2 The Event Host grants to the WCF a nonexclusive, royalty-free irrevocable licence to use all or any of the Host association's marks for the purposes of the promotion of the event.

8 Post Event Requirements

The Event Host is required, within 30 days of event completion, to provide the WCF with a written report giving a full set of results of all parts of the competition, an overview of the organisation and success of the event, highlighting points for the future (both successes and failures), and any other information that would be of help to future Event Hosts and the WCF. The report shall also present the final statement of accounts showing the financial situation at event completion.

End of WCF Event Regulations

Revisions



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07.10.05 Version 1	Original
14.11.06 Version 2	Update to include Contents page and reflect publication of WCF Sports Regulations - Version 3 plus expanded guidance for photographers.
11.08.07 Version 3	Amendment to Regulation 22, Insurances, to make the requirement at the host's discretion, in place of a previous mandatory requirement.
09.10.12 Version 4	Rewritten to simplify and focus only on mandatory aspects; much of the other material removed to "WCF Event Guidelines".
07.11.12 Version 4.1	Ratified with addition of one item to Appendix 1 timeline.
22.01.13 Version 4.2	Addition to 4.3.2 to give guidance regarding obstacles outside the lawn.
15.05.13 Version 4.3	Addition to 2.2 and 2.3 to change indemnity terms, deletion of 4.11.2, and update to Appendix 2.
01.12.13 Version 4.4	Amendment to 6 and Appendices 2 and 3 to reflect Financial Review of 2013.
18.01.15 Version 4.5	Amendments to references to Sports Regulation provisions following the publication of Sports Regulations version 8.6.



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Appendix 1 – Event preparation timeline

The following presumes activity starts with a response to the WCF annual bidding cycle, looking 3 or more years ahead. In practice, things may proceed faster or slower but this gives the ideal timeline. Particularly in the final 6 months before the event starts, it summarises the key milestones.

Months before event	Milestone	Owner
> 36	Notify MC of “expression of interest” in staging event	Host
33	Confirm “preferred bidder” status	MC
30	Submit Outline Bid	Host
27	Submit finalised Event Bid, including Organising Committee (OC) names	Host
24	Agree WCF event budget (i.e. anticipated direct costs to WCF)	MC
24	Event Agreement sign-off	Host & MC
24	Announce awarding of event, timing, location etc.	MC
24	Appoint WCF MC Event Lead (EL)	MC
12	Provide OC with Player Feedback and any TD, TM or TR reports from previous event	S-G
10 - 7	Invitation Date: allocations and closing date notified to Members	MC
6	Undertake simple risk analysis of venues with EL sign-off	Host & EL
6	Notify the MC of any charges to be made to players or officials	Host
6 - 4	Closing Date: entries and wild card nominations received	MC
4	Any overseas officials to be invited notified to MC	Host
3	Ensure plans are in place for perpetual and one-off trophies, medals and flags, all to be delivered to site in time	OC & MC



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3	Agree Appeals Panel and where required Seeding Committee	OC & MC
2	Agree any final variations to either the Event Bid or the Regulations requested by the OC	OC & MC
2	Finalise agreed formats for consolation events	OC & MC
2	Publish Information Pack (see Sports Regulations 4.2.8) to players (web site is acceptable); send copy/ link to all event officials	OC
2	Provide player biographies and photos, plus President's Welcome for programme	MC
> 1	Wild Card Closing Date: all wild cards accepted	MC
1	Agree and circulate event "emergency" contact points	EL
2 wks	Qualifier Date: entries for Qualifying event close	OC
< 1 wk	Qualifying event	OC
0	Start of event	OC



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Appendix 2 - Model Event Agreement

This agreement is made between the World Croquet Federation (“WCF”) and the ***[insert name of the Event Host]*** (“Event Host”) to govern the terms under which ***[insert the name of the event]*** will be organised by the Event Host.

The WCF and the Event Host agree as follows:

1. The Event Bid proposed by the Event Host and approved by the WCF forms part of this agreement and is annexed hereto as Annex 1. Together these two documents form the agreed bid.
2. The Event Host undertakes to hold the event in accordance with the terms of the Event Bid and current WCF Regulations. Financial assistance aside, the WCF undertakes to assist the Event Host, wherever practicable, to discharge its undertaking.
3. The Event Host shall render assistance, if required, by supporting visa applications for permission to enter and remain in the host country for the duration of the event, from any accepted or invited player, WCF representative or official of any other WCF Member.
4. [The Event Host will pay a License Fee of ***[insert amount]*** to the WCF within 28 days of the date of this agreement *[unless Host agrees with WCF Treasurer to run an account, in which case delete the “within 28 days....”].*]
5. No amendment, addition or deletion shall be made to the terms of the Event Bid or this agreement unless agreed in writing by the WCF and Event Host.
6. The Event Host and the WCF hereby agree to do their utmost to arrange and run the Event according to the conditions set out in the Event Agreement. Should, for whatever reason, it not be possible for the event to proceed as planned according to these conditions, both parties agree to bear their own liabilities arising and will make no claim against the other.
7. The Event Host shall have appropriate public liability insurance in place to cover claims from players, officials and third parties arising from the event, including personal injury claims.



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- 8. If not otherwise stipulated in the Event Bid the WCF will arrange for the delivery to the Event Host of:
 - 8.1 the trophy or trophies for the event;
 - 8.2 WCF medals to be presented at the event; and
 - 8.3 flags to be flown at the event.

- 9. If not otherwise stipulated in the Event Bid, the WCF will collect the entry fees for the event and pay X% of these to the Event Host. [*X = 50% for singles events and 100% for team events*]

- 10. The WCF will make appropriate provision on its website for the advertising and reporting of the event, or will link to the Event Host's event web site.

- 11. This agreement is made under the laws of England and Wales.

Signed.....

Printed.....

On behalf of [***insert name of Event Host***]

Signed.....

Printed.....

On behalf of the World Croquet Federation

Date:



Appendix 3 - Formats of Recognised WCF Events

Singles Events

The following objectives have been agreed and shape the chosen format for the premier WCF singles world championships. These formats are then adapted as necessary for the smaller, restricted events.

Objectives:

- (a) to allow the top players in the World to compete for the title World Champion. For an 80 player event it is expected the top 50 players should be accommodated.
- (b) to determine the World Champion as fairly as possible while recognising that Croquet is an amateur sport and that players' time and money are limited.
- (c) in larger events at least, to allow each WCF Member to enter at least one competitor irrespective of playing strength - see Sports Regulations Appendix 2, paragraphs 1.3.1 and 1.3.2. It is believed that this has been of significant help in improving playing standards amongst some of the smaller and newer Members.
- (d) to ensure that all entrants receive sufficient games to justify the time and money spent in participating.
- (e) to provide a two-phase format, with both a block stage where a set number of games can be guaranteed, followed by the decisive Knock Out (KO) stage.

All events will use the same basic format of an initial block phase followed by a KO stage to determine the winner. There will be a Plate event for those not qualifying for the KO, and further consolation events will be arranged as appropriate – see Appendix 4. The format of the Plate and other consolation events will be agreed between the Event Host and the WCF at least 2 months before the event starts.

For each type of singles event, Entrants will be invited in accordance with Appendix 2 of the WCF Sports Regulations and drawn into a number of blocks - see WCF Sports Regulations Appendix 4. Play will be scheduled according to WCF Sports Regulations Appendix 5.

The top 4 from each block - see WCF Sports Regulations Appendices 4 and 6 - qualify for the KO. The qualifiers are drawn and seeded into a 16 or 32 player KO according to WCF Sports Regulations Appendix 7.

The following tables give more detail to be considered when constructing bids or planning and preparing an event.



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Association Croquet World Championship (ACWC)

64 or 80 Entrants drawn into 8 blocks.

Top 4 from each block qualify for Knock Out (KO). Qualifiers drawn and seeded into a 32 player KO.

KO matches to be Best of 5 throughout, unless the TM believes a match may not finish within a day in which case Best of 3 may be used in the early stages moving to Best of 5 no later than the semi-final stage.

The following is for guidance – some aspects may be varied by agreement.

Title	WCF Association Croquet World Championship
Abbreviation	ACWC
Type	Premier singles, unrestricted
Frequency	2 yearly
Duration	9 days
No. entrants	64 or 80
Min. courts	Around 15, reducing towards end of event
Block stage	
format	8 blocks, all play all, single game. Top 4 in each block go through to KO.
Knock Out	
Format	Best of 5 throughout if possible, else Best of 3 in early stages and Best of 5 in later stages
Trophy	Wimbledon Cup
Consolation Events	
Format	See Appendix 4 below
Trophies	Plate, Bowl, Shield
License fee	£0
Typical entry fee	£90 (£10 per day)
Tournament officials	TD, TM, TR. Recommended to have additional Manager to run consolation events. Recommended to have a dedicated Results Manager. Recommended to have minimum of 6 Championship Referees, including at least 2 per venue.



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Golf Croquet World Championship (GCWC)

64 or 80 Entrants drawn into 8 blocks. Block matches to be Best of 3 13 point games. Top 4 from each block qualify for Knock Out (KO). Qualifiers drawn and seeded into a 32 player KO.

KO matches to be Best of 3, with Best of 5 introduced when determined as appropriate by the TM, but no later than the semi-final stage (unless semi-finals and finals are scheduled on the same day in which case only the final shall be Best of 5).

The following is for guidance – some aspects may be varied by agreement.

Title	WCF Golf Croquet World Championship
Abbreviation	GCWC
Type	Premier singles, unrestricted
Frequency	2 yearly
Duration	7 - 9 days
No. entrants	64 or 80
Min. courts	About 12-15, reducing towards end of event
Block stage	
Format	8 blocks, all play all, Best of 3 matches, 13 point games. Top 4 in each block go through to KO.
Knock Out	
Format	Best of 3; Best of 5 in later stages
Trophy	WCF Trophy
Consolation Events	
Format	See Appendix 4 below
Trophy	Plate, Bowl, Shield
License fee	£0
Typical entry fee	£70 - £90 (typically £10 per day)
Tournament officials	TD, TM and TR. Recommended to have additional Manager to run consolation events. Recommended to have a dedicated Results Manager, and will require a number of Scorers. Must have minimum of 2 Referees per venue, and 1 per court for semi-finals & final. It is not expected that Supervising Referees or Referees in Charge will be routinely used before the Semi-Finals.
Notes	Ball persons for semi-finals and final. Adequate check-fences for crowd safety. Preference to link with Under 21 GC World Championship.



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Women’s Association Croquet World Championship (Women’s ACWC)

32, 40, or 48 Entrants drawn into 4 or 8 blocks.

Top 4 from each block qualify for Knock Out (KO). Qualifiers drawn and seeded into a 16 or 32 player KO.

KO matches to be Best of 3, with Best of 5 introduced when determined as appropriate by the TM, but at least for the final.

The following is for guidance – some aspects may be varied by agreement.

Title	<i>WCF Women’s Association Croquet World Championship</i>
Abbreviation	Women’s ACWC
Type	Singles, restricted event
Frequency	4 yearly
Duration	7 – 8 days
No. entrants	32 - 48
Min. lawns	About 8 - 12, reducing towards end of event
<i>Block stage</i>	
format	Block play followed by KO. Block positions to determine qualifiers for KO.
<i>Knock Out</i>	
Format	16 or 32 players. Best of 3; Best of 5 in later stages, and definitely for the final
Trophy	Charles Jones Memorial Trophy
<i>Consolation Events</i>	
Format	See Appendix 4 below
Trophy	Plate, Bowl, Shield
License fee	£0
Typical entry fee	£70 - £80 (£10 per day)
Tournament officials	TD, TM and TR. Recommended to have additional Manager to run Plate event. Recommended to have a dedicated Results Manager. Must have minimum of 4 championship referees including 2 per venue.
Notes	



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Women's Golf Croquet World Championship (Women's GCWC)

40, 48, or 56 Entrants drawn into 8 blocks.

Top 4 from each block qualify for Knock Out (KO). Qualifiers drawn and seeded into a 32 player KO.

KO matches to be Best of 3, with Best of 5 introduced when determined as appropriate by the TM, but no later than the semi-final stage (unless the semi-finals and finals are scheduled on the same day in which case only the final shall be Best of 5).

The following is for guidance – some aspects may be varied by agreement.

Title	WCF Women's Golf Croquet World Championship
Abbreviation	WGCWC
Type	Singles, restricted event
Frequency	4 yearly
Duration	6 – 8 days
No. entrants	40 - 56
Min. Courts	About 6 - 10, reducing towards end of event
Block stage	
Format	Block play followed by KO. Block positions to determine qualifiers for KO.
Knock Out	
Format	32 players. Best of 3; Best of 5 in later stages
Trophy	Clarke Trophy
Consolation Events	
Format	See Appendix 4 below
Trophy	Plate, Bowl, Shield
License fee	£0
Typical entry fee	£60 - £80 (£10 per day)
Tournament officials	TD, TM and TR. Recommended to have additional Manager to run consolation events. Recommended to have a dedicated Results Manager, and will require a number of Scorers. Must have minimum of 2 Referees per venue, and 1 per court for semi-finals & final. It is not expected that Supervising Referees or Referees in Charge will be routinely used, before the Semi-Finals.
Notes	Ball persons for semi-finals and final. Adequate check-fences for crowd safety.



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Under 21 Golf Croquet World Championship (U21 GCWC)

24 - 48 Entrants drawn into 4 or 8 blocks. Block matches to be Best of 3 13 point games or a single 19 point game. Top 4 from each block qualify for Knock Out (KO). Qualifiers drawn and seeded into a 16 or 32 player KO.

KO matches to be Best of 3, with Best of 5 introduced when determined as appropriate by the TM, but no later than the semi-final stage (unless the semi-finals and finals are scheduled on the same day in which case only the final shall be Best of 5).

The following is for guidance – some aspects may be varied by agreement.

Title	WCF Under 21 Golf Croquet World Championship
Abbreviation	U21GCWC
Type	Singles, restricted development event
Frequency	2 yearly – linked to GCWC where possible
Duration	4 – 7 days
No. entrants	24 - 48
Min. Courts	About 4 - 8, reducing towards end of event
Block stage	
format	Block play followed by KO. Block positions to determine qualifiers for KO. Block matches to be Best of 3 13 point games or a single 19 point game.
Knock Out	
Format	16 – 32 players. Best of 3; Best of 5 in later stages
Trophy	donated by Egyptian Croquet Federation
Consolation Events	
Format	See Appendix 4 below
Trophy	Plate, Bowl, Shield
License fee	£0
Typical entry fee	£0
Tournament officials	TD, TM and TR. Recommended to have additional Manager to run Plate event. Recommended to have a dedicated Results Manager. Must have minimum of 1 Referee per venue, and 1 per court for semi-finals & final. It is not expected that Supervising Referees or Referees in Charge will be routinely used, before the Semi-Finals.
Notes	Ball persons for semi-finals and final. Adequate check-fences for crowd safety. Where feasible, link with GC World Championship – top 2 available finishers not already awarded a place in GCWC go forward from U21GCWC.



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Over 50 Golf Croquet World Championship (O50 GCWC)

24 - 48 Entrants drawn into 4 or 8 blocks. Block matches to be Best of 3 13 point games or a single 19 point game.

Top 4 from each block qualify for Knock Out (KO). Qualifiers drawn and seeded into a 16 or 32 player KO.

KO matches to be Best of 3, with Best of 5 introduced when determined as appropriate by the TM, but no later than the semi-final stage (unless the semi-finals and finals are scheduled on the same day in which case only the final shall be Best of 5).

The following is for guidance – some aspects may be varied by agreement.

Title	WCF Over 50 Golf Croquet World Championship
Abbreviation	O50 GCWC
Type	Singles, restricted event
Frequency	4 yearly
Duration	6 - 8 days
No. entrants	24 - 48
Min. Courts	4 - 8, reducing towards end of event
Block stage	
Format	Block play followed by KO. Block positions to determine qualifiers for KO. Block matches to be Best of 3 13 point games or a single 19 point game.
Knock Out	
Format	16 or 32 players. Best of 3; Best of 5 in later stages
Trophy	
Consolation Events	
Format	See Appendix 4 below
Trophy	Plate, Bowl, Shield
License fee	£0
Typical entry fee	£60 - £80 (£10 per day)
Tournament officials	TD, TM and TR. Recommended to have additional Manager to run Plate event. Recommended to have a dedicated Results Manager. Must have minimum of 1 Referee per venue, and 1 per court for semi-finals & final. It is not expected that Supervising Referees or Referees in Charge will be routinely used, before the Semi-Finals.
Notes	Ball persons for semi-finals and final. Adequate check-fences for crowd safety.



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Team Events

Association Croquet World Team Championship (AC WTC)

Will be organised in three tiers:

Tier 1 - MacRobertson Shield

This event will be governed by the MacRobertson Shield Regulations - see WCF Sports Regulations, Annex A. Where the MacRobertson Shield Regulations conflict with these Event Regulations, the MacRobertson Shield Regulations shall prevail.

Tier 2

This contest is open to all Members not entered in Tier 1 and shall be for teams of 4 players. The format for each renewal of the event will be determined by the Event Host and the WCF during the bidding process. The format will include both singles and doubles matches in a Best of 3 format.

Tier 3

This contest is open to all Members not entered in Tiers 1 or 2 and shall be for teams of 4 players. The format for each renewal of the event will be determined by the Event Host and WCF during the bidding process. The format will include singles and doubles matches in a single game format. Tier 3 will be shorter in duration than Tier 2.

The following is for guidance – some aspects may be varied by agreement.

Title	WCF Association Croquet World Team Championship – Tiers 2 and 3
Abbreviation	AC WTC
Frequency	4 yearly
Type	Premier team event
Introduction	The MacRobertson Shield is the top tier of the ACWTC, which is governed by the separate MacRobertson Shield Regulations.
Duration	6 days (Tier 2), 4 days (Tier 3)
No. entrants	Any non-MacRobertson Shield Member wishing to enter. Entrants to Tier 2 will be divided into Divisions of 4 teams; the remaining teams will compete in Tier 3.
Team Size	Teams of 4 players in both Tiers 2 and 3
Min. Courts	4 per Division in Tier 2.4 for Tier 3 but more may be required according to entry.
Format	All play all, Best of 7 test matches in Tier 2. Tier 3 according to entry.
License fee	£0
Typical entry fee	£10 per player per day formula will be used to calculate team entry fee
Tournament officials	TD, TM and TR and Managers and Referee for each individual Tier / Division / location. Recommended to have a dedicated Results Manager.
Notes	Bids may be made for the whole event, for individual Tiers, or individual Divisions of a particular Tier.



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Golf Croquet World Team Championship (GC WTC)

The format for each renewal of the event will be determined by the Event Host and the WCF during the bidding process. The format will include both singles and doubles matches in a Best of 3 format. Teams may be split into one or more divisions according to playing strength.

The following is for guidance – some aspects may be varied by agreement.

Title	WCF Golf Croquet World Team Championship
Abbreviation	GC WTC
Type	Premier team event
Frequency	4 yearly
Duration	tba (following Inaugural event scheduled for 2012)
No. entrants	tba (following Inaugural event scheduled for 2012)
Min. Courts	tba (following Inaugural event scheduled for 2012)
Group stage	
format	tba (following Inaugural event scheduled for 2012)
Knock Out	
Format	tba (following Inaugural event scheduled for 2012)
Trophy	David Openshaw International Croquet Shield (for 1 st Division; others tba)
Plate	
Format	tba (following Inaugural event scheduled for 2012)
Trophy	
License fee	£0
Typical entry fee	£10 per player per day formula will be used to calculate team entry fee.
Tournament officials	TD, TM and TR. Recommended to have a dedicated Results Manager. Must have minimum of 1 Referee per venue, and 1 per court for semi-finals & Final. It is not expected that Supervising Referees or Referees in Charge will be routinely used, before the Semi-Finals.
Notes	Adequate check-fences for crowd safety.



Appendix 4 – Consolation Events

This appendix gives an outline of the general structure to be used for consolation events of WCF Singles Championships. The specific format of each is to be determined by the Tournament Manager when the number of entrants has become known.

General

Entry in any consolation event is not mandatory. Having entered, a competitor is expected to complete their fixtures in any non-flexible format.

Double-banking may be used in all AC consolation events.

Time Limits may be used in all consolation events.

Plate

The Plate event is open to all players who do not qualify for the KO stage of the main event.

Entrants will be divided into blocks leading to qualification for a subsequent KO phase.

The Tournament Manager will decide whether matches in either phase of the competition are played as single games or Best of 3. If announced in advance ties in the block phase may be broken without recourse to play-offs using paragraph 4 of WCF Sports Regulations Appendix 6, modified to allow the use of net games/points for AC events.

Developing Nations Plate

This is an event at AC events only, and only for players of Developing Members who have not qualified for the KO stage of the main event. The WCF MC will determine prior to the main event which individuals are eligible for entry to the Developing Nations Plate.

Competitors in the Developing Nations Plate may also compete in the Plate. If this results in a player “blocking” the completion of either event come the final days the Tournament Manager may require them to scratch from one or other event.

The format to be used will be determined by the Tournament Manager but will usually be block(s) with, or without, a subsequent play-off/knock out phase.



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Bowl

This is an event for those who lose in the first round of the main event Knock Out.

It will be played as a Best of 3 Knock Out and an unseeded draw will take place once the entrants are known.

Shield

This event is for players eliminated from the main event who have completed all their scheduled games in other consolation events on any given day.

The primary aim of the format should be to make games available to these players rather than necessarily having a robustly fair format. The aim should be to produce four qualifiers (who must by this point have been eliminated from all other events to be eligible) for single game semi-finals and final.



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Appendix 5 – Document map

The following indicates how the set of WCF Regulations and an Event Host and Organising Committee’s own documentation relate:

Route map through the documents you need for WCF events

There are 3 different audiences: Event Hosts; Organising Committee; and Players
There are 3 different stages: when constructing a bid; when preparing for the event; and when the event is underway

		Stage		
		~24 months	6 - 0 months	0 months
		Bidding	Preparation	Under way
Audience	Event Host	<i>Use:</i> Event Regs & Event Guidelines <i>Produce:</i> agreed bid document		
	Organising Committee (TD, TM, TR etc.)		Event Regs, Event Guidelines, agreed bid document, Sports Regs	Sports Regs; format details from Event Regs & agreed bid document; Refereeing Regs
	Players		Sports Regs, event's web pages	Sports Regs, tournament regs, player briefing

The WCF Regs are shown in blue; other material shown in red is produced specifically for each event